

Parkville Middle School & Center of Technology

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September 26, 2023



Dear Parents/Guardians,

At Parkville Middle School, we encourage all parents, guardians, and community members to take an active role in our school. There are many special events during the year that showcase our amazing students. These events are noted on communications home including emails, phone calls, teachers' postings on Schoology, and our website.

For the safety of our students and staff, it is important to remind parents and guardians of the guidelines established in Baltimore County Public School Policy and Rule 1240 regarding classroom visits. The **BCPS Policy 1240: Community Relations** can be accessed through the QR code above.


On a day-to-day basis, our students are participating in hands-on, minds-on learning opportunities, and we strive to keep learning continuous and the school environment safe. Conferences and planned classroom visits by parents and other authorized individuals are welcomed, and **BCPS Rule 1240: Community Relations** provides the procedures for classroom visits in Section IV, which states:

- Classroom visits must be *arranged in advance* with the school principal or with the classroom teacher. (Please arrange with the teacher who will communicate the date/time to the office).
- Such visits and conferences are at the discretion of the principal. (We will arrange for a counselor or administrator to attend with the parent).
- Classroom visits and conferences must be conducted in a manner that does not interfere with the normal activities of any student in the classroom. (Parent visits will be scheduled as escorts are available and will be available for no more than one period at a time).

Please remember that all visitors to the school must report to the main office and sign-in. Visitors are required to present a driver's license or government-issued photo. Visitors will be asked the purpose of the visit and our front office staff will confirm the visit with the teacher and/or principal. Only then will a visitor's pass be issued.

As always, we look forward to welcoming you to our school and continuing to partner with you in your student's education.

Sincerely,


Micah Wiggins
Principal

